

Attach your check for
RESERVATION FEE here.

Laurelhurst Cabana Club

2024 Pool Grounds PARTY Reservation Request

PROCEDURE:

1. Write your name and time of your party on the appropriate OPEN date on the calendar on the bulletin board.
2. Fill out this form and put it in the "Guest Fee" slot in the cabinet along with your \$25 or \$50 reservation fee.
3. Confirm your date with the Social Director (Margie – 408-646-2744).

NO PARTIES WILL BE ALLOWED WITHOUT FIRST COMPLETING THIS FORM.
NO PARTIES WILL BE ALLOWED ON ANY HOLIDAY, SUNDAY,
BLACKOUT DAY, OR DURING RESTRICTED HRS. which are 2PM to 6PM FRI, & SAT
or on any day when another party is already scheduled (without objection).

MEMBER Name: _____ Phone: _____

Group Name: _____ Type of party (birthday, class, etc.) _____ Age range: _____

Date Of Party: _____ Time Of Party (3 hrs. max.): _____ TO _____
(NO PARTIES ARE ALLOWED BETWEEN 2 PM & 6 PM ON FRIDAY, SATURDAY, or SUNDAY)

PARTY RESERVATION FEE IS \$25 for parties with less than 25 attendees / \$50 for parties with 25 or more attendees, (40 max).
 PARTY RESERVATION FEE (attach your \$25 or \$50 check to this form, or use Venmo/Zelle)..... = \$ _____
 Use / reservation fee is non-refundable but may be applied to a new date (one only) if change is necessary, as long as at least 7 days' notice is given. Inclement weather is not a valid excuse for cancellation, however reservation fee may be applied to a future "rain date". Fee may not be carried over to next year.

TOTAL EXPECTED NUMBER OF ATTENDEES: _____ (MEMBERS + NON-MEMBERS. **40 MAX GUESTS ALLOWED**)

TOTAL NUMBER OF NON-MEMBER ATTENDEES _____ X \$5.00 EACH = \$ _____
All non-member party attendees (children and adults) are subject to a \$5 guest fee whether they swim or not.

LIFEGUARD or LAURELHURST QUALIFIED POOL ATTENDANT IS REQUIRED (Number of hours) _____ X \$25 /hr = \$ _____

NOTE: The Lifeguard on duty 2 PM to 6 PM (hrs. subject to change) may serve as the party lifeguard simultaneously with their regular duty. You still must pay the LIFEGUARD fee @ \$25/hr. Contact Margie by text @408-646-2744 to arrange for lifeguards (2 hour minimum). If no Lifeguard or Attendant is available, you MUST provide 2 adults to sit at poolside and monitor the pool activity and **ENFORCE THE RULES.**

A deep-water swim test will be given to all children under 15 years of age to be able to go into the deep end of the pool.

GUEST FEE PLUS LIFEGUARD FEE MUST BE PAID AT THE END OF YOUR PARTY.
PLEASE MAKE A SINGLE PAYMENT, PAYABLE TO LAURELHURST CC.

Put your check into the guest fee slot in the cabinet.

NOTE: All payments may be made in CASH, CHECK, or by ZELLE or VENMO (I.D. 408-892-4963)

RELEASE OF LIABILITY

In consideration of being permitted to use the Laurelhurst Cabana Club facility for my private party, I agree, on behalf of myself, my family, and our guests to be responsible for any damage to the facility caused by the aforementioned, and to make no claim against Laurelhurst Cabana Club INC., or its employees, directors, agents, members, or board members (collectively referred to as the "Released Parties") for any injury or damage to my family, myself, or our guests arising from negligence, lack of supervision, or other acts, however caused.

In addition, I release and discharge the Released Parties for all actions, claims or demands that I or my family, or our guests, have or may have for personal injuries received at the facility, or personal property loss or damage resulting from any activities. This includes injury or damage caused by negligence, active or passive, or other actions of the released parties.

I have read this agreement, and I understand this is a COMPLETE RELEASE OF ALL LIABILITY of Laurelhurst Cabana Club Inc., its employees, members, directors, agents, and board members.

Signature below acknowledges this Release of Liability.

ALL POOL RULES APPLY! I have read and will comply with the LRI Pool Rules (available on-line at: www.laurelhurstpool.com)

Party Giver Signature: _____ Today's date: _____

ATTACH YOUR NON-REFUNDABLE USE/RESERVATION FEE to this form and return to the Social Director or put it into the guest fee slot in the cabinet. **The balance (guest fees + lifeguard fee) is due and payable at the event.** Please use guest fee envelope in the lanai for balance. Make checks payable to Laurelhurst CC, or use VENMO for your payment. It is customary to offer the lifeguard a snack, and to "tip" the lifeguard in cash at the end of your party. **PLEASE DETACH AND KEEP THE FOLLOWING PAGE FOR YOUR RECORDS.**

Laurelhurst Cabana Club LLC
KEEP THIS SHEET

Party Date: _____

(Be sure to fill in the date on the calendar on the bulletin board).

Begin Time: _____

End Time: _____ (3 hours max)

NOTES FOR A SUCCESSFUL PARTY

- Arrive early. Be ready for your guests.
- **Glass** bottles or containers are NOT allowed anywhere in the facility.
- Ask your guests to store their belongings in the lanai, not on the pool deck or tables.
- Tables and Lounges marked "MEMBERS ONLY" are off limits to party guests.
- Food is restricted to the lanai and lawn areas. No eating in or around the pool.
- It is customary to offer the lifeguard a snack.
- Do not allow unruly / unsafe behavior.
- Squirtguns, and noisemakers (especially whistles), etc. are not allowed.
- All pool rules apply. (Posted at the pool and available on-line at: www.laurelhurstpool.com).
- Schedule your activities to allow time for clean-up **BEFORE** the end time of your party. **Let your NON-MEMBER guests know that they MUST LEAVE at the end time of your party.**
- Wipe off tables, sweep floor, and throw all trash and recyclables in the proper cans.
- Return tables, chairs, benches, toys, etc. to their proper places.
- Be sure to check the bathrooms and clean up any debris your guests may have left.
- If the trashcans are full, please empty them into the large garbage/recyclecans behind the lanai, near the shed.
- An adult Laurelhurst member must be present at all times during the event. The member is responsible for their guests and clean up after the party. A fine, not to exceed \$100, may apply if clean-up is inadequate, and/or non-member party guests do not leave in a reasonable amount of time.
- **The balance (guest fees \$5 per guest + lifeguard fee \$25 per hr per guard) is due and payable at the event. Please use guest fee envelope in the lanai for payment. Make your check payable to Laurelhurst Cabana Club, or use the VENMO or ZELLE app. Phone Identifier is 408-892-4963 or @Laurelhurst-Pool.**
- Tipping the Lifeguard in cash (\$15-\$20) for their service is recommended.

Questions? Call or text the social director, Margie. 408-646-2744